



Dunkirk Fun Club: Wraparound Childcare - Breakfast and Afterschool Club

Dunkirk Primary School

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Website: <https://tinyurl.com/Dunkirk-Fun-Club>



Dunkirk Fun Club: Wraparound Childcare Policies

28: Partnership with Parents and Carers

Our club recognises that parents/carers play the fundamental role in a child's development and this should be acknowledged as the basis for a partnership between the club and parents/carers.

The staff team is committed to working in partnership with parent/carers to provide high quality, safe and stimulating care, learning and play opportunities for children. The club aims to achieve this by:

- Ensuring that parents/carers are made to feel welcome and valued in all dealings with the club.
- Informing parents about the registration system for the compulsory and/or voluntary parts of the childcare register.
- Ensuring that parents'/carers' concerns are always listened to by the Club whenever they are raised. The manager will ensure that parents/carers receive a prompt response from the club.
- Working with parents to support their children. This involves sensitive observational assessment - based on the EYFS principles. The club will identify the learning need of each child and respond accordingly.
- Providing parents with regular information about activities undertaken by the children, for example, through walls displays, website blog and other examples of work.
- The parents/carers are given the mission statement policy upon starting the club, which will outline what they can expect from the club. A copy will also be posted up in the club's premises.
- Making all information and records held by the club on a child available to their parents/carers, unless it is subject to investigation by the police or other statutory agencies.
- Ensuring that the club's policies and procedures are made available to parents/carers on request, and the relevant ones are on the website. Also, making copies of the complaint's procedure and safeguarding procedures available to parents.

REGISTERED CHARITY NUMBER:
1200188



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Supported by the Early Years Team
at Nottingham City Council

- Encouraging parents/carers to comment on the club's policies and procedures and consulting them on a regular basis about the activities that are planned and provided for their children.
- Ensuring that there are regular opportunities for parents/carers to meet with staff and discuss their child's progress and any problems that they might be encountering, such as the You spoke, we listened link https://dunkirkprimary.formstack.com/forms/you_spoke_we_listened. where parents/carers, children and staff can, anonymously or named, send likes, dislikes, suggestions, wishes, queries etc, so the Manager can act upon them where possible and discuss further if needed.
- Ensuring that any complaints from parents/carers are dealt with swiftly and effectively in accordance with the provisions of the Complaints Procedure policy.
- Encouraging parents/carers to undertake supportive roles in the club, such as volunteering or participating in activities, visits or outings.
- Encouraging parents/carers to help in the running of the club, including becoming involved on its board where appropriate.
- Providing parents/carers with formal and, if necessary, confidential means to comment on the work of the club. This will include an annual satisfaction survey.
- Keeping parents/carers up to date with any changes in the operation of the club, such as alterations to the opening times or fee levels.

Date of review/update and sent to the Board of Trustees for ratification: 18.10.22
Signed by Jamie Curtis, Manager

Date of ratification: 28 October 2022
Signed by Dunkirk Fun Club Trustees

Next review date: October 2023