



DUNKIRK PRIMARY SCHOOL

Payment of School lunch procedure 2025

- School lunches will be ordered by children at the point of morning registration
- Lunch fees will automatically be charged in real time at the point of service
- School lunches will be paid for using the Arbor App
- Lunch payment policy is:
 - Lunches will be charged at £2.70 per meal
 - Parents/Carers will receive reminders when their lunch fees debt is between £13.50 and £24.30
 - Parents must settle their account at £27.00 - this is equivalent to 10 days' worth of school lunches
 - If payment isn't received, then an in-app reminder message will be sent
 - If payment isn't received when the balance reaches £40.50 (15 meals) the parent/ carer will be called and asked to provide a packed lunch from home until balance is cleared or a payment plan is agreed.
 - If payment isn't made, school will then seek legal advice on how to recover the debt from the parent/ carer
- Please contact the office if you are having difficulty paying.
- Please contact the school office if you are entitled to any benefits as we can check if you are entitled to Free school meals.
- Children in Reception, year 1 and year 2 are all entitled to universal free school meals, meaning they can all have a free meal from school funded by the government.
- Children in Year 3 and above can claim free school meals if they are eligible for them. Details of eligibility can be found in either school office.